

Crew Mentoring Template

Notes:

1. When there is no reading assignment specified, the entire chapter contains references to the topic.
2. The study questions in the Qualification Guide should be completed for each task.

Boat Crew Task Number	Boat Crew Task Name	Qual. Guide		Reading/Reference Material	Pages	Materials Needed
		Task	Study			
First Aid and Physical Requirements						
BCM-01-01-AUX	Crew Fatigue	2-3	3-3	Chapter 3, Boat Crew Seamanship Manual	3-9	
BCM-01-02-AUX	Sun And Heat Related Factors	2-4	3-4	Chapter 3, Boat Crew Seamanship Manual	3-29	
BCM-02-01-AUX	Personal Physical Requirements And Policy	2-8		Chapter 3, Boat Crew Seamanship Manual Chapter 1, Auxiliary Operations Policy Manual		
BCM-02-02-AUX	Crew First Aid Responsibility	2-9	3-7	Chapter 5, Boat Crew Seamanship Manual Chapter 4, Auxiliary Operations Policy Manual	5-4	
BCM-02-03-AUX	State The Symptoms And Treatment For Shock	2-10	3-8	Chapter 5, Boat Crew Seamanship Manual	5-7	
BCM-02-04-AUX	State The Symptoms And Treatment For Anaphylactic Shock	2-11	3-9	Chapter 5, Boat Crew Seamanship Manual	5-12	
BCM-02-05-AUX	Demonstrate Direct Pressure, Pressure Points And Tourniquet Method To Control Bleeding	2-12	3-10	Chapter 5, Boat Crew Seamanship Manual	5-23	Tourniquet, pressure dressings
BCM-02-06-AUX	State The Signs And Treatment For Burns	2-13	3-11	Chapter 5, Boat Crew Seamanship Manual	5-23	
BCM-02-07-AUX	State The Symptoms And Treatment For Hypothermia	2-14	3-12	Chapter 5 & 16, Boat Crew Seamanship Manual	5-23 16-33	
Survival Gear						
BCM-02-09-AUX	Identify Boat Crew Personnel Survival Equipment	2-17	3-14	Chapter 6, Boat Crew Seamanship Manual Chapter 4, Auxiliary Operations Policy Manual	6-29 4-20	
BCM-02-10-AUX	Use the Emergency Signaling Mirror	2-18	3-14	Chapter 6, Boat Crew Seamanship Manual Manufacturer's Operating Instructions	6-31	Signaling mirror
BCM-02-11-AUX	Describe the Use of Handheld Distress Flares	2-19		Chapter 6, Boat Crew Seamanship Manual Manufacturer's Operating Instructions		Handheld Flares
BCM-02-12-AUX	State the Use of Aerial Flares	2-20		Chapter 6, Boat Crew Seamanship Manual Manufacturer's Operating Instructions		Aerial flares
BCM-02-13-AUX	Operate the Personal Marker Light (PML)	2-21		Chapter 6, Boat Crew Seamanship Manual Manufacturer's Operating Instructions		Personal Marker Light
BCM-02-14-AUX	State Survival Procedures in the Event the Boat Capsizes	2-22	3-15	Chapter 6, Boat Crew Seamanship Manual	6-53	

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Marlinspike						
BCM-03-01-AUX	Identify the Different Parts Of A Line And The Hitches Used In Line Handling	2-25	3-17	Chapter 7, Boat Crew Seamanship Manual	7-33	Several pieces of Line
BCM-03-02-AUX	Tie Various Knots, Hitches And Bends	2-27	3-17	Chapter 7, Boat Crew Seamanship Manual	7-33	Several pieces of Line
BCM-03-03-AUX	Secure Lines To Cleats, Bills And Posts	2-28	3-18	Chapter 7, Boat Crew Seamanship Manual	7-65	Line, Cleat, Sampson Post
Navigation Rules						
BCM-04-03-AUX	Identify Common Navigation Lights Displayed by Ships and boats	2-37	3-22	Part C, Navigation Rules International-Inland	38	Nav Lights or Pictures of Nav Lights
BCM-04-04-AUX	Identify Common Sound Signals Used by Ships and Boats	2-38	3-23	Part D, Navigation Rules International-Inland	114	Horn or Simulated Horn
BCM-04-05-AUX	Identify and Describe Accepted Maritime Distress Signals	2-39	3-24	Chapter 11, Boat Crew Seamanship Manual Rule 37, Navigation Rules International-Inland	11-23 126	
Navigation						
BCM-06-01-AUX	Identify Basic Parts, Symbols and Abbreviations Found on a Nautical Chart	2-48	3-31	Chapter 14, Boat Crew Seamanship Manual Chart No. 1, Nautical Chart Symbols, Abbreviations and Terms	14-3 14-15	Local Chart
BCM-06-04-AUX	Plot a Position Using Latitude and Longitude	2-52	3-33	Chapter 14, Boat Crew Seamanship Manual	14-61	Local chart, plotting tools
BCM-06-05-AUX	Plot a Magnetic Course on a Nautical Chart	2-53	3-33	Chapter 14, Boat Crew Seamanship Manual	14-37	Local chart, plotting tools
BCM-06-06-AUX	Measure Distance on a Nautical Chart	2-54	3-34	Chapter 14, Boat Crew Seamanship Manual	14-61	Local chart, plotting tools
BCM-06-07-AUX	Compute Time, Speed and Distance	2-55	3-35	Chapter 14, Boat Crew Seamanship Manual	14-61	Local Chart, Nautical Slide Rule

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Underway Tasks						
BCM-03-04-AUX	Assist The Coxswain With A Pre-Underway Check-Off	2-30		Chapter 1 and Appendix 1-C, Boat Crew Seamanship Manual Chapter 2, Auxiliary Operations Policy Manual		OPFAC, Checklist
BCM-04-01-AUX	Assist in Anchoring the Boat	2-35	3-21	Chapter 1 & 10, Boat Crew Seamanship Manual	10-101	OPFAC, line, anchor, chafing gear
BCM-04-02-AUX	Assist in Weighing the Boat's Anchor	2-36	3-21	Chapter 10, Boat Crew Seamanship Manual	10-101	OPFAC, line, anchor
BCM-04-06-AUX	Stand a Lookout Watch	2-40	3-25	Chapter 1, Boat Crew Seamanship Manual Rule 5, Navigation Rules, International -Inland	1-13 12	OPFAC, Binoculars
BCM-04-07-AUX	Act as a Helmsman and Steer a Compass Course	2-41	3-25	Chapter 1 & 14, Boat Crew Seamanship Manual	1-13 14-37	OPFAC
BCM-04-08-AUX	Cast Off and Stow Lines and Fenders	2-42		Chapter 7 & 10, Boat Crew Seamanship Manual		OPFAC, lines, fenders
BCM-04-09-AUX	Prepare for, Moor and Secure the Boat to Dock	2-43		Chapter 7 & 10, Boat Crew Seamanship Manual		OPFAC, lines, fenders
BCM-05-01-AUX	Operate a VHF -FM Radiotelephone	2-45	3-27	Manufacturer's Operating Instructions	11-3	OPFAC, VHF -FM Radio
BCM-05-02-AUX	Use the VHF -FM Radiotelephone to Give a Position or Ops Normal Report	2-46	3-28	Chapter 11, Boat Crew Seamanship Manual	11-1	OPFAC, VHF -FM Radio
BCM-06-02-AUX	Identify Common Aids to Navigation Used in Small Boat Piloting	2-50	3-32	Chapter 13 & 14, Boat Crew Seamanship Manual	13-3	OPFAC and Local Chart
BCM-06-03-AUX	Identify Local Landmarks Used in Piloting on a Nautical Chart	2-51	3-32	Chapter 14, Boat Crew Seamanship Manual	14-15	OPFAC and Local Chart
BCM-06-08-AUX	Determine the Depth of Water Using a Fathometer and/or Sounding Pole	2-56		Chapter 14, Boat Crew Seamanship Manual Manufacturer's Operating Instructions		OPFAC, Fathometer, Sounding Pole
BCM-07-11-AUX	Locate and Operate Boat's Dewatering Equipment	2-69		Auxiliary Facility Pre-Underway Check-off List and/or diagram Manufacturer's Operating Instructions		OPFAC

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		Task	Study			
Mission Oriented						
BCM-07-01-AUX	Participate in a Man Overboard Evolution as a Pointer	2-59	3-38	Chapter 16, Boat Crew Seamanship Manual	16-3	OPFAC, "Oscar"
BCM-07-02-AUX	Participate in a Man Overboard Evolution as a Recovery/Pickup Man	2-60	3-38	Chapter 16, Boat Crew Seamanship Manual	16-3	OPFAC, "Oscar", retrieval mechanism
BCM-07-04-AUX	Bend a Heaving Line to a Bridle and pass the Heaving Line to another Boat	2-61	3-39	Chapter 17, Boat Crew Seamanship Manual	17-17	2 OPFAC, heaving line, bridle
BCM-07-05-AUX	Pass a Towline (Bridle) to Another Boat and Take in Stern Tow	2-62	3-39	Chapter 17, Boat Crew Seamanship Manual	17-37	2 OPFAC, heaving line, bridle, towline, chafing gear
BCM-07-06-AUX	Stand a Tow Watch	2-63		Chapter 1 & 17, Boat Crew Seamanship Manual	1-13	2 OPFAC, heaving line, bridle, towline, chafing gear
BCM-07-07-AUX	Connect a Towline to a Trailer Eye Bolt Using a Shackle or Kicker/Skiff Hook	2-65	3-40	Chapter 17, Boat Crew Seamanship Manual		2 OPFAC, towline, chafing gear, shackle, kicker/skiff hook
BCM-07-08-AUX	Take a Boat in an Alongside Tow	2-66	3-40	Chapter 17, Boat Crew Seamanship Manual	17-37	2 OPFAC, heaving line, bridle, towline, chafing gear, additional lines, fenders
BCM-08-02-AUX	Perform as a Crew Member During a Night Navigation and Piloting Exercise	2-74		Chapter 14, Boat Crew Seamanship Manual		OPFAC, charts, plotting tools

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		Task	Study			
Fires and Firefighting						
BCM-07-10-AUX	Identify the Different Classes of Fires: State the Fuel and Primary Extinguishing Agent Associated with Each	2-68	3-41	Chapter 18, Boat Crew Seamanship Manual	18-13 18-17	
BCM-07-12-AUX	Operate a CO ₂ Fire Extinguisher (simulate)	2-70	3-42	Chapter 18, Boat Crew Seamanship Manual Manufacturer's Operating Instructions	18-19 18-29	CO ₂ Fire Extinguisher
BCM-07-13-AUX	Operate a Dry Chemical Fire Extinguisher (simulate)	2-71	3-42	Chapter 18, Boat Crew Seamanship Manual Manufacturer's Operating Instructions	18-19 18-29	Dry Chemical Fire Extinguisher

Note: These four tasks require special conditions and or resources to complete.

Boat Crew Task Number	Boat Crew Task Name	Qual. Guide		Reading/Reference Material	Pages	Materials Needed
		Task	Study			
Team Coordination Training (should be taken as soon as a class is available)						
BCM-01-03-AUX	Team Coordination Training	2-5				
PFD Swim (should be completed whenever a pool is available)						
BCM-02-15-AUX	PFD Swim	2-23		Chapter 6, Boat Crew Seamanship Manual		PFD, pool
Survival Gear (should be completed in cold weather environments)						
BCM-02-08-AUX	Don An Anti-Exposure Coverall Or Dry Suit and Enter the Water	2-15	3-13	Chapter 6 & 16, Boat Crew Seamanship Manual Chapter 3, Coast Guard Rescue and Survival Systems Manual	6-17 16-33	Anti-exposure coveralls, gloves, signaling gear
Basic Boating Knowledge (coursework or challenge must be completed prior to Testing & Qualification)						
BCM-08-01-AUX	Basic Knowledge of Boating Skills	2-73		Auxiliary Boat Crew Training Manual		Proof of Completion



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Testing & Qualification						
BCM-08-03-AUX	Dockside Oral Examination	2-76		Boat Crew Seamanship Manual Auxiliary Boat Crew Training Manual Auxiliary Operations Policy Manual District SOP Policy Manual and Other Local Instructions		
BCM-08-04-AUX	Underway Check Ride	2-78		Boat Crew Seamanship Manual Auxiliary Boat Crew Training Manual Auxiliary Operations Policy Manual District SOP Policy Manual and Other Local Instructions		